

## Train the Trainer Course Outline



**Passing skills and knowledge on to others is critical to success if we are to get the best from our people.**

If you need to train people face to face in groups, this practical course is for you. It will equip you to be able to do this with competence and confidence, so that your delegates not only learn, they will also enjoy the experience.

You'll have the opportunity to try a range of training techniques and practice your skills, also you'll understand the theory behind learning so that you can prepare and

deliver confidently.

This is a three day course, but if your delegates already have some skills, we can adapt it to one or two days.

### Content

- Setting and achieving learning outcomes
- Preparing a session plan
- How adults learn -what the theory tells us
- Knowing and selecting training methods and activities
- Giving feedback to learners
- Training practise using a range of techniques
- Dealing with delegates and group dynamics
- Evaluating progress
- How to measure success



## Outcomes

By the end of the day, you will:

- Know a wide range of training techniques
- Have practised preparing a session and completed a session plan
- Have given a short training session to your colleagues and received feedback
- Will understand the steps needed to deliver successful training

## About Our Training

**All our courses give you:**

- An insight into current thinking and good practice
- A range of practical tools and strategies you can use to help you do the job better
- Space to reflect on your current skills and behaviour

**Every course will be enjoyable, engaging, interactive and fast paced.**

Training should never be a drudge. We believe that learning is inextricably linked to enjoyment. The better the experience, the greater the learning. We always have a light touch and an easy manner that makes it easy to engage with the topic at hand.

There is no chalk and talk or death by PowerPoint here. All the content will be relevant, too. We are always purposeful and focused and haven't got time to waste building towers out of straws. We are much more concerned with seeing pennies drop, lightbulb moments and equipping you to thrive at work.



**Get in touch to find out what we offer and how we can help you.**

